

UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF OKLAHOMA

IN RE: ELECTRONIC CASE FILING)

GO - 03-1)

FILED
MAR 17 2003

ROBERT L. LEWIS, CLERK
U.S. DIST. COURT, WESTERN DIST. OF OKLA.
BY [Signature] DEPUTY

DUCKETED

GENERAL ORDER REGARDING ELECTRONIC CASE FILING

Federal Rules of Civil Procedure 5 and 83 and Federal Rules of Criminal Procedure 49 and 57 authorize courts to establish practices and procedures for the filing, signing, and verification of papers by electronic means. The United States District Court for the Western District of Oklahoma **HEREBY AUTHORIZES** the establishment of practices and procedures for filing, signing, and verification of papers by electronic means.

IT IS THEREFORE ORDERED:

- I. The Clerk of Court is authorized to implement and publish an *Electronic Case Filing Policies and Procedures Manual (ECF Policy Manual)* and an *Electronic Case Filing Users Manual (ECF Users Manual)* for the District Court, including the procedure for registration of attorneys and for distribution of passwords to permit electronic filing and notice.
- II. The electronic filing of any paper by an attorney who is a registered participant in the Electronic Case Filing System shall constitute the signature of that attorney under Federal Rule of Civil Procedure 11.
- III. The electronic filing of any paper pursuant to the Local Court Rules and the *ECF Policy Manual* shall constitute entry of that paper on the docket kept by the Clerk under Federal Rule of Civil Procedure 79 and Federal Rule of Criminal Procedure 55.
- IV. The Clerk's entry of all orders, decrees, judgments and proceedings of the Court pursuant to the Local Court Rules and the *ECF Policy Manual* shall constitute entry of the order,

decree, judgment or proceeding on the docket kept by the Clerk under Federal Rule of Civil Procedure 79 and Federal Rule of Criminal Procedure 55.

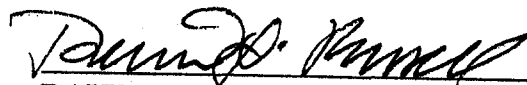
V. Participation in the Electronic Case Filing System shall constitute a request by an attorney for service and notice by electronic means pursuant to Federal Rule of Civil Procedure 5(b)(2)(D) and Federal Rule of Criminal Procedure 49.

VI. The effective date of the General Order is March 17, 2003.

IT IS SO ORDERED this 17th day of March, 2003.



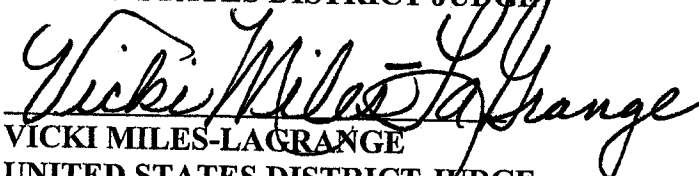
ROBIN J. CAUTHRON, CHIEF
UNITED STATES DISTRICT JUDGE



DAVID L. RUSSELL
UNITED STATES DISTRICT JUDGE



TIM LEONARD
UNITED STATES DISTRICT JUDGE



VICKI MILES-LAGRANGE
UNITED STATES DISTRICT JUDGE



STEPHEN P. FRIOT
UNITED STATES DISTRICT JUDGE



JOE HEATON
UNITED STATES DISTRICT JUDGE